

ANNEX A: Credit Application Form



RS Components

Credit Application Form – Please complete the form in Capital Letters.

1. Company Information

Company Name (English): _____

(Local Language): _____

Registered Address: _____

_____ Post Code : _____

Telephone No. : _____ Fax No.: _____

Company Type: ☐ Sole Proprietor ☐ Partnership ☐ Ltd. Co. ☐ Others : Please specify: _____

Industry Sector: ☐ Government ☐ Manufacturing ☐ Service ☐ Commercial ☐ Trading

Date of Incorporation : _____ Paid Up Capital : _____

Business Nature : _____ No of Staff : _____

Business Registration No. : _____

(Please attached copy of business registration)

Purchasing Manager: _____ Telephone No.: _____ E-Mail. : _____

Finance Manager: _____ Telephone No.: _____ E-Mail. : _____

Accts. Payables: _____ Telephone No.: _____ E-Mail. : _____

3. Major Banker Information

Currency of Account: SGD/USD/MYR/PESO/THB SWIFT Code : _____

Bank Name : _____ Branch : _____

Bank Code : _____ Branch Code: _____

Street Address: _____

Account No. : _____
City: _____ Country: _____
Contact Name: _____ Telephone No.: _____
E-Mail. : _____

4. Trade References (3 is required) :

1)

Name : _____
Street Address: _____
City: _____ Country: _____
Contact Name: _____ Telephone No.: _____
E-Mail. : : _____
Payment term: _____ Credit limit: _____

2)

Name : _____
Street Address: _____
City: _____ Country: _____
Contact Name: _____ Telephone No.: _____
E-Mail. : : _____
Payment term: _____ Credit limit: _____

3)

Name : _____
Street Address: _____
City: _____ Country: _____
Contact Name: _____ Telephone No.: _____
E-Mail. : : _____
Payment term: _____ Credit limit: _____

5. Customer Estimated Monthly Sales:

Estimated Monthly Purchases from RS: _____

6. Declaration

I hereby acknowledge that the above information is true and correct.

Authorized signature (with company stamp as required)

Name : _____ Title : _____ Date : _____

7. Recommended by Sales

Name and Position:

Date:

8. Approved by Finance

Name and Position:

Date: